



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
SCHOOLS DIVISION OF BATANGAS

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07 Oct 2025

**DIVISION MEMORANDUM**

No. 564, s. 2025

**ADDENDUM AND CORRIGENDUM TO DIVISION MEMORANDUM  
No. 376 s. 2025 "DIVISION RESEARCH CARAVAN 2025"**

- To: Assistant Schools Division Superintendents  
Chief- Curriculum Implementation Division (CID)  
Chief- Schools Governance and Operations Division (SGOD)  
Education Program Supervisors  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
All Others Concerned
1. Please be informed that the Division Research Caravan 2025 can be flexibly conducted from October 13-30, 2025.
  2. To ensure smooth implementation of the activity, the caravan materials are readily available and can be accessed and downloaded through the link <https://tinyurl.com/2025ResearchCaravanBatangas>.
  3. To facilitate processing of certificates, the Sub-Office Research Coordinators are advised to accomplish the Certificate Template guide in Excel format and email it to [sdobatangas.planning@deped.gov.ph](mailto:sdobatangas.planning@deped.gov.ph) 5 days prior to the scheduled conduct of the activity. They are also expected to document the conduct of the activity and submit a 3-page narrative-pictorial accomplishment report to the dedicated folder in the provided link.
  4. The sub-office will choose the best research in five categories to be presented at the Division Research Convergence in December 2025. Details pertaining to this activity will be communicated through a separate memorandum.
  5. Other details stipulated in DM 376 s. 2025 shall remain in effect.
  6. For inquiries and clarifications, feel free to contact and send an email to Ms. Rosemarie A. Encarnacion, Senior Education Program Specialist of Planning and Research, at [rosemarie.encarnacion001@deped.gov.ph](mailto:rosemarie.encarnacion001@deped.gov.ph).



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7. Immediate and wide dissemination of this memorandum is desired.

  
**MARITES A. IBANEZ, CESO V**  
Schools Division Superintendent



Enc. As Stated

Reference: None

To be indicated in the Perpetual Index under the following subject:

Issuances-Division Memorandum

RAE/ ADDENDUM AND CORRIGENDUM TO DIVISION MEMORANDUM No. 376 s. 2025 "DIVISION RESEARCH CARAVAN 2025"/S2-112377/10-07-2025